

The Shelbyville Public Library Board of Trustees met on Wednesday, March 3, 2021 at 5:00 p.m. in the McCain Community Room of the Shelbyville Public Library. The meeting was called to order by President Steve Thompson at 5:00 p.m. with the following members answering to roll call: Michael Kiley, Ellen Kruse, Bari Mose, Alex Shanks, Steve Thompson, Marlene Waggoner and Diana Wagner. Absent: Judy Behl and Jill Miller. Librarian Cameron was also in attendance.

A motion was made Michael Kiley and seconded by Marlene Waggoner to approve the minutes of the February 3, 2021 meeting. Motion carried.

There was no February Treasurer's Report.

The bills were presented. For February the general bills amounted to \$ 3,598.19. Salaries and benefits were \$ 13,522.14. A motion to approve the February bills was made by Ellen Kruse and seconded by Bari Mose. Roll call vote: Kiley aye, Kruse aye, Mose aye, Shanks aye, Thompson aye, Waggoner aye, Wagner aye. Motion carried.

### **Communications**

The CARES PPE Grant Disbursement was received.

### **Librarian Report**

February Statistics: Visitors 702; Checkouts 1713; E-material checkouts 387; Unique borrowers 164; Holds placed 408; Holds filled 371; New patrons 3; Computer uses 110; Wi-Fi uses 666; PAC logins 504; Website: 272 visits from 112 unique visitors.

For the winter program 2021: 22 adults, 20 children, and 7 tween/teens have signed up.

Librarian Cameron completed 2 hours of cataloging training.

The Per Capita Grant application for FY21 has been submitted.

Librarian Cameron was a guest on WTIM Radio on Friday, February 12th from 8:40-9:00a.m. on 107.5FM and shared information about the take and make crafts available. She will be a guest again on March 12th.

Librarian Cameron has been asked to join the Director's University Committee (formerly the Small Public Library Management Institute) which is a program designed to provide training for new library directors. This year's program will be held virtually.

**Technology** Nothing to report

### **Building**

A leak occurred above a window in the south reading room after the 11 inches of snow began melting. Josh Boehm of Boehm Construction investigated. He believes flashing under the guttering may not be sealed, but couldn't tell for sure due to the amount of ice in the gutter. He and a worker removed the snow in that area to prevent it from melting and adding to the leak. He will return to check the condition of the guttering and flashing around the entire roof at a later date and repair what he can. He will also advise us if any major repairs or a replacement of the guttering need to take place.

Plumber Derek Hardy investigated a leak in the basement today, March 3. The water softener needs to be replaced due to its age. He also checked the water heater and advised that it also needs to be replaced. It was put in in 1975 and has surpassed its life expectancy. He will prepare an estimate for the Board.

**Education and Training** Nothing to report

**Unfinished Business** Nothing to report

### **New Business**

A motion was made by Marlene Waggoner and seconded by Alex Shanks to hire Brock Wallace as a part-time clerk. Motion carried.

The next regularly scheduled meeting will be Wednesday, April 7, 2021.

With no further business, the meeting adjourned on a motion by Marlene Waggoner and seconded by Ellen Kruse at 5:21 p.m

Diana Wagner, Secretary